



Data Request Form

1 File Format

Claims data should be uploaded in a Microsoft Excel (.xls or .xlsx) format or a "CSV" format (Comma-Separated Values). To produce a CSV file from Microsoft Excel, select "Save As" from the "File" menu and choose "Windows Comma Separated (.CSV)" as the file format. Before you convert the Excel file, ensure the first row contains only Column Names. Please note file size is limited to 5MB.

2 Field Format Types

The columns in your Excel or CSV file must conform to specific data formats. The types of formats you can use in your CSV file are:

- **DD-YY, Date:** One of the following formats: YYYY-MM-DD, MM/DD/YYYY, MM-MM/DD/YY
- **Decimal:** Plain formatting, without commas, suffixes, or prefixes (e.g. "5645.95")
- **Integer:** Plain formatting, without commas, suffixes, or prefixes (e.g. "8700")
- **Boolean:** Single capital character ("Y" or "N")

3 Required Columns

The following columns are required in your Excel or CSV file. Please label your columns using the exact Column Names below and format the column data as described.

Column Name	Description (Field Format)
fill_date	Date the Rx was filled. Also known as "Dispense Date," not to be confused with "Date Processed" (Date)
ndc	National Drug Code, expected to be an 11-digit value (Integer)
quantity	Quantity dispensed, typically used for the number of pills dispensed (Decimal)
days_supply	Number of days of therapy dispensed in the Rx (Integer)
mail_indicator	Defines if the Rx was filled by a Mail-Order facility (Boolean)
plan_paid	Portion of Rx paid by the plan (Gross - Member Paid) (Decimal)
member_paid	Portion of Rx paid by the member (Deductible + Copay) (Decimal)
dispensing_fee	Charge for the professional services provided by the pharmacist when dispensing a Rx (Decimal)
compound_indicator	Compound drug indicator (Boolean)

nabp	Pharmacy NCPDP Provider ID (7 digits) (Integer)
daw	Dispense As Written indicator (Integer)
formulary_indicator	Indicates if drug is on the provider's formulary (Boolean)
member_id	Unique member identifier (Integer)
unc_price	Usual and customary price submitted by the pharmacy (Decimal)
drug_label_name	Drug name including strength and dosing form (Text)
brand_generic_specialty_indicator	Brand/Generic/Specialty indicator (Text)

Additional information to collect:

The following information is not required for the analysis but will allow a more detailed analysis:

- Total members and/or total covered lives (bellybuttons)
- Total rebate amount (\$) received for the claims period provided